#### **Mobile Phone Brands**

# Only include the following fields: Customer Name, Brand & Model

- Apple •
- Nokia •
- Samsung ٠
- Sony •

Click on ate and n Query ard	Create Extern Create Extern E Table SharePoint Design Lists * Tables S • «	Anal Data Datab Query Query Wizard Design Query Wizard Query Wizard Show the Que	Form Form Blai Design For Form Y Wizard, which	2) Select the correct fields	Table: Mobile Phone Sales <u>A</u> vailable Fields:         Customer ID         Address Line 1         Postcode         Date of Purchase         Price         Sales Person         Extras         Student Discount	Selected Fields:			
What title do you wa	e Sales	Crosstab quer query, or a Fir	y, a Find Duplicates Id Unmatched query. Field:	[Customer Name]	[Model]	Cancel < Back	Next >	Einish	
Apple That's all the informa query.	the query an click on Modify	ate your	Table: Sort: Show: Criteria: or:	Mobile Phone Sales	Mobile Phone Sales	Apple	View	Run	Selec
Do you want to open <ul> <li>Open the query t</li> <li>Modify the query</li> </ul>	the query or modify the q o view information. design.	uery's design?			the correct criteria in.	ET Apple	Resu	ilts Run	

## **Sales Person**

# Only include the following fields: Customer Name, Brand & Model, Date of Purchase, Price and Sales Person

- Yasar Ahmad
- Rebbecca Reece
- Hatem Hassine
- Khuram Majid

Databases

– Part

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1) Click on Create and then Query Wizard	Create External Data Database Tools  Create External Data Database Tools  Table SharePoint Design Lists * Tables Query Query Query Queries	Table T Fields Corm Blank esign Form Form	Tables/Queries Table: Mobile F Available Fields Customer ID Address Line 1 Postcode Extras	ihone Sales	Select Select Select Bran Mode Date	ted Fields: omer Name d of Purchase		
	S S Constant of the second sec	vhich query, a plicates ed query.	Student Discou		Cancel Price	s Person	xt > Ei	nish
<b>3)</b> Name the query an click on Modify	What title do you want for your que Yasar Ahmad	ry? <b>4)</b> Write the correct criteria in.	[Customer Name] Mobile Phone Sales	(Brand) Mobile Phone Sales	(Model) Mobile Phone Sales	(Date of Purchase) Mobile Phone Sales	(Price) Mobile Phone Sales	Sales Person Mobile Phone Sale V 'yasar ahmad'

## **Sales Person & Brand**

- Apple phones sold by Rebbecca Reece
- Apple phones sold by Hattem Hassine

				1
Field:	Customer Name	Brand	Model	Sales Person
Sort:	Mobile Phone Sales	Mobile Phone Sales	Mobile Phone Sales	Mobile Phone Sales
Show: Criteria:	V	"apple"	V	✓ "Hatem Hassine"
or:				

- Nokia Phones sold by Yasar Ahmad
- Samsung Phones sold by Khuram Majid



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**2014** Sales (Give an appropriate names to the queries)

- Only show the following fields: Customer Name, Date of Purchase, Price and Sales Person.
- Query 1: Find all sales from 2014
- Query 2: All phones sold in 2014 with a price of £300 or more
- Query 3: Find all sales from 2014 with a price of less than £299

Simple Ouery Wizard	Canal Canal					
Tables/Queries	Which fields do you want in your query? You can choose from more than one table or query.	Field: Table: Sort: Show: Criteria:	[Customer Name] Mobile Phone Sales	[Date of Purchase] Mobile Phone Sales	[Price] Mobile Phone Sales	[Sales Person] Mobile Phone Sales
Augilable Eielder		2				
Customer ID Address Line 1 Postrode	Selected Fields:  Customer Name Date of Purchase Price			1		
Customer ID Address Line 1 Postcode Model Brand Extras Student Discount Image	Selected Fields:	Field: Table: Sort:	[Customer Name] Mobile Phone Sales	[Date of Purchase] Mobile Phone Sales	[Price] Mobile Phone Sales	[Sales Person] Mobile Phone Sales

# **Search Criteria**

- > More than
- < Less Than
- = equal to

**Databases** 

Part

#### Report

Create a report for all the queries shown below. Make sure the report is correctly formatted.

- Query 1: Find all sales from 2014
- Query 2: All phones sold in 2014 with a price of £300 or more
- Query 3: Find all sales from 2014 with a price of less than £299

File     Home     Create     External Data     Databas       Application     Table     Table     SharePoint     Query     Query	Mobile Phones - Copy : Database (Access ise Tools	a 2007 - 2010) - <b>1)</b> Click on Create and then Report Wizard Labels
Report Wizard Which fields do you want on your report?	Report Wizard How would you like to lay out your report?	Free         Home         Create         External Data         Database Tools         Design         Arrange         Found         Page Setup           Image: Story =         Image: Story
You can choose from more than one table or query.          Iables/Queries         Query: 2014         Available Fields:	Layout Orientation © Columnar © Îabular © 2ustified A	View         Themes         Grouping & Italis         Controls           All Access Objects         ©         Call 2014         2014           Takles         A         Customer Name         Date of Purchase           Overries         R         Customer Name         Date of Vurchase           Participation         Rafer         Andreas Pirlo         00/07/2014         ETS-50           Participation         Rafer         Sales Porce         00/02/2014         ETS-50           Participation         Customer Name         Date of Vurchase         Price         Sales Person           Andreas Pirlo         Ou/02/2014         ETS-50         Matem Hassine         Yaya Toure         09/02/2014         EtSou         Khuram Majide           Pates         Edinson Cavani         10/02/2014         EtSou         Khuram Majide         Edinson Cavani         10/02/2014         EtSou         Khuram Majide
Customer Name Date of Purchase Price Sales Person	Adjust the field width so all fields fit on a page.	Forms         Sergio Aguero         11/01/2014         £320.00         Hatem Hassine           Reports         8         12/01/2014         £320.00         Khuram Majid           Neymar         13/01/2014         £320.00         Khuram Majid           Sergio Busquets         14/01/2014         £220.00         Khuram Majid           Xabi Alonso         15/01/2014         £220.00         Khuram Majid           Thiago Silva         13/01/2014         £220.00         Khuram Majid           Mesuro Coli         15/01/2014         £220.00         Rebecca Resce           Mesuro Coli         12/01/2014         £20.00         Rebecca Resce           Mesuro Coli         12/01/2014         £20.00         Khuram Majid           David Silva         13/01/2014         £20.00         Rebecca Resce           Mesuro Coli         12/01/2014         £20.00         Khuram Majid
Cancel         < Back         Next >         Enish           3701/2014         £320.50         Hatem Hassine	Cancel < Back Next > Finish	Bastian Schweinsteiger 19/01/2014 E250.00 Vasar Ahmad Gianluigi Buffon 20/01/2014 E250.00 Khuram Majid Luis Suarez 21/01/2014 E250.00 Khuram Majid Sergio Ramos 22/01/2014 E250.00 Yasar Ahmad Vincent Kompany 23/01/2014 E220.50 Hatem Hassine
2) Select the correct query and then select all the	<b>3)</b> Click on Next and then Finish.	<b>4)</b> In layout view format the report so all labels and data is correctly shown.