

# Spreadsheets

## If Statements

<http://www.yahmad.co.uk/>

# Task Overview

## Objectives

Understand the use of absolute cell referencing.

Understand the use of simple functions (sum,max,min and average in a spreadsheet.

Understand the use of If statements including the logical, true and false statements.

Understand the need the need to present data in a graph format.

## Outcomes

Complete the If Statement worksheets.

## Time

# Absolute Cell Referencing

	A	B	C	D	E	F
1	Target Sales					
2						
3						17.5%
4	TV Shows	Season	Units Sold	Target Sales	Price	VAT
5	Once Upon A Time	2	23	15	£12.50	=E5*\$F\$3
6	The Walking Dead	3	45	20	£13.50	

Price	VAT
£12.50	=E5*\$F\$3

This cell has absolute cell referencing.

When you use **AutoFill** to **duplicate a formula** into the cells **below** then you must use **absolute cell referencing** if you want the cells to be **referencing to one particular cell**.

Absolute cell referencing will **lock** in a particular cell. To absolute cell reference you must insert a **dollar sign before Letter and number of the cell**.

	A	B	C	D	E	F
1	Target Sales					
2						
3						17.5%
4	TV Shows	Season	Units Sold	Target Sales	Price	VAT
5	Once Upon A Time	2	23	15	£12.50	£ 2.19
6	The Walking Dead	3	45	20	£13.50	£ 2.36
7	Lost	4	24	20	£10.50	£ 1.84
8	Heroes	2	24	25	£12.50	£ 2.19
9	The 100	1	22	25	£11.50	£ 2.01
10	Under the Dome	1	12	20	£10.50	£ 1.84
11	Lost	5	23	20	£ 9.55	£ 1.67

All the **price cells** have been **multiplied** by the **percentage** to work out the tax.

# Functions

	A	B	C	D	E	F	G	H
1	Task 2 - 1							
2								
3						17.5%		
4	Tv Shows	Season	Units Sold	Target Sales	Price	VAT	Final Price	Total Sum
5	Once Upon A Time	2	23	15	£12.50	£ 2.19	£ 14.69	£ 337.81
6	The Walking Dead	3	45	20	£13.50	£ 2.36	£ 15.86	£ 713.81
7	Lost	4	24	20	£10.50	£ 1.84	£ 12.34	£ 296.10
8	Heroes	2	24	25	£12.50	£ 2.19	£ 14.69	£ 352.50
9	The 100	1	22	25	£11.50	£ 2.01	£ 13.51	£ 297.28
10	Under the Dome	1	12	20	£10.50	£ 1.84	£ 12.34	£ 148.05
11	Lost	5	23	20	£ 9.55	£ 1.67	£ 11.22	£ 258.09
12							Total	£ 2,403.64
13							Highest	£ 713.81
14							Lowest	£ 148.05
15							Average	£ 343.38

Range

`=SUM(H5:H11)`

**=Sum(Range)** will add up all the numbers in the range

`=MAX(H5:H11)`

**=Max(Range)** will find the highest number in the range.

`=MIN(H5:H11)`

**=Min(Range)** will find the lowest number in the range.

`=AVERAGE(H5:H11)`

**=average(Range)** will find the average number in the range.

# If Statements

If the **units sold** is **more than or equal** to the **targets sales** than the **target has been met**.

	Tv Shows	Season	Units Sold	Target Sales	Price	VAT	Final Price	Total Sum	on target	
4										1) Apply fo
5	Once Upon A Time	2	23	15	£12.50	£ 2.19	£ 14.69	£ 337.81	=IF(C5>=D5,"on target","off target")	2) Work ou
6	The Walking Dead	3	45	20	£13.50	£ 2.36	£ 15.86	£ 713.81		4) Work ou

## 1. Logical Test

Is units sold more than or equal to the target sales.

2. If the statement is **true** then the **"true statement"** will be printed in the cell.

3. If the statement is **false** then the **"false statement"** will be printed in the cell.

=IF(C5>=D5,"on target","off target")

1. Logical Test

2. True

3. False

# Extension: Counts

=Count(Range) - This will count a range of cells which only includes numbers.

=CountA(Range, Criteria) - This will count a range of cells which includes letters and numbers. **The A stands for alphanumeric.**

=Countif(Range, Criteria) - This will count a range of cells which includes a specific criteria.

**Not** =Countif(Range, "<>Criteria") – This will count everything apart from the specific criteria.

		<b>=CountA</b>
12	Count All Books	=COUNTA(A4:A10)
13	Sales from Virgin	=COUNTIF(B4:B10,"virgin")
14	Sales from Amazon	=COUNTIF(B4:B10,A14)
15	Not HMV	=COUNTIF(B4:B10,"<>HMV")

**Not  
Count**

**=CountIF(Range, Criteria)**

**When you reference to a criteria you can either write the criteria in speech marks or reference to a cell that contains the criteria.**

# Extension: Sumif

Books	Shop	Price	Student Discount	Student Discount Value	Final Price inc discount
Diary of a Wimpy Kid:	Virgin	5.50	Yes	£ 0.55	£ 4.95
Harry Potter and the Sorcerer's Stone	Amazon	6.00	no	£ -	£ 6.00
The Heroes of Olympus	Virgin	4.50	Yes	£ 0.45	£ 4.05
The Hunger Games	Amazon	5.50	No	£ -	£ 5.50
The Maze Runner	HMV	6.50	Yes	£ 0.65	£ 5.85
The Book with No Pictures	Virgin	3.50	Yes	£ 0.35	£ 3.15
Mockingjay	Amazon	5.00	No	£ -	£ 5.00
Count All Books		7		Total	
Sales from Virgin		3		Highest	
Sales from Amazon		0		Lowest	
Not HMV		6		Average	
Sumif (Final Price)					
Sumup total Virgin Sales	=SUMIF(B4:B10,"virgin",F4:F10)				
Sumup total Amazon Sales					

**Range:** The criteria is "virgin". Look at the table and highlight the range of cells which includes "Virgin".

**Criteria:** You can either reference to a cell or write the criteria in quotation marks.

**SumRange:** This will sum up only the criteria values from the sum range.

Criteria  
↓  
=SUMIF(B4:B10,"virgin",F4:F10)  
↑ Range      ↑ Sum\_Range

A sumif will only **sum** (add) up a **specific criteria** (condition) from the **sum\_range**.

# Plenary – Refer to the Lesson Objectives

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## Plenary Task (Q&A)

Discuss the advantages of using absolute cell referencing and If Statements.  
Discuss the levels pupils have achieved for this task.