

## Web Authoring

- 21.1 Web Development Layers
- 21.2 Create a Web Page
- 21.3 Use Stylesheets
- 21.4 Test and Publish a Website

## Web Authoring

### Web Development Layers

#### Presentation Layer

To format whole web page(s) or individual elements. Stylesheet could include page layouts using Div Tags and text/table formatting properties.

The presentation layer is in the **CSS**.

#### Content layer:

To enter the content (Text, images, audio, video etc) into a web page and to create suitable hyperlinks.

The Content layer is in the **HTML**.

#### Behaviour layer

To enter scripting language to a web page or an individual element.

- Image Effects
- Pop up message

## Web Authoring

### HTML (Hyper Text Markup Language) – Content Layer

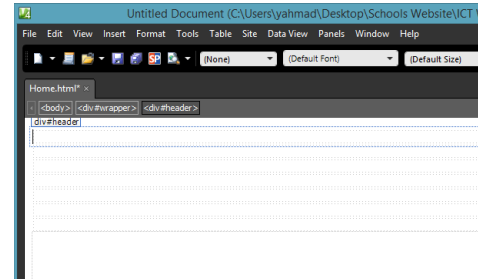
- HTML is used to **develop the content layer** of the website.
- The HTML **file extension** is **.HTM** or **HTML**
- **HTML can be written in web authoring or text editing software**

```
<html xmlns="http://www.w3.org/1999/xhtml">  
<head>  
<title>Untitled 1</title>  
</head>  
<body>  
</body>  
</html>
```

Content is between the  
Body Tags

### CSS (Cascading Style Sheet) – Presentation Layer

- Styles can be created **separately** or **embedded** into **HTML**.
- The CSS **file extension** is **.CSS**
- Style Sheets could be **attached** to a number of webpages to give a **consistent layout and appearance**.



No Style Sheet



Style Sheet Attached

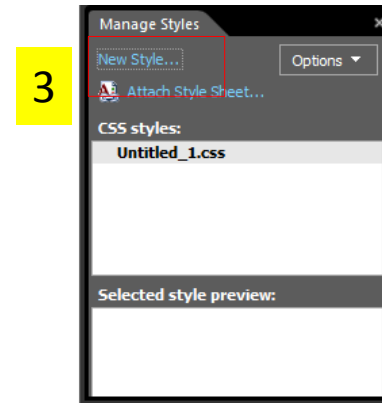
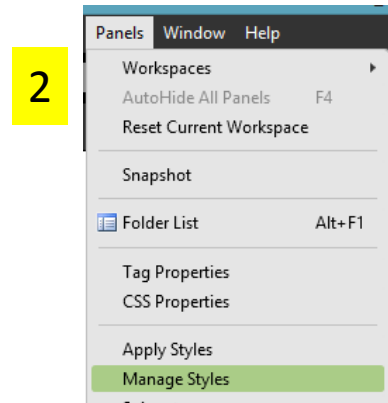
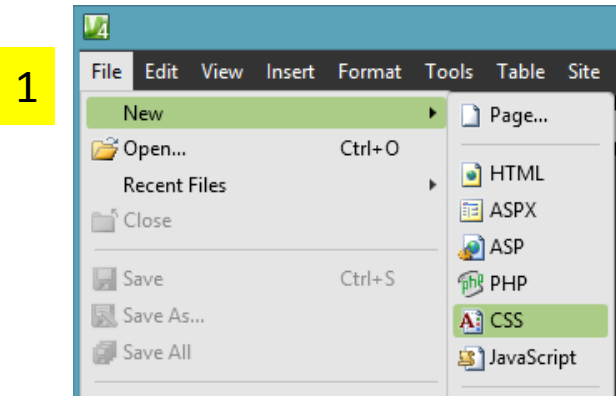
## Web Authoring

### Creating CSS for Text Styles

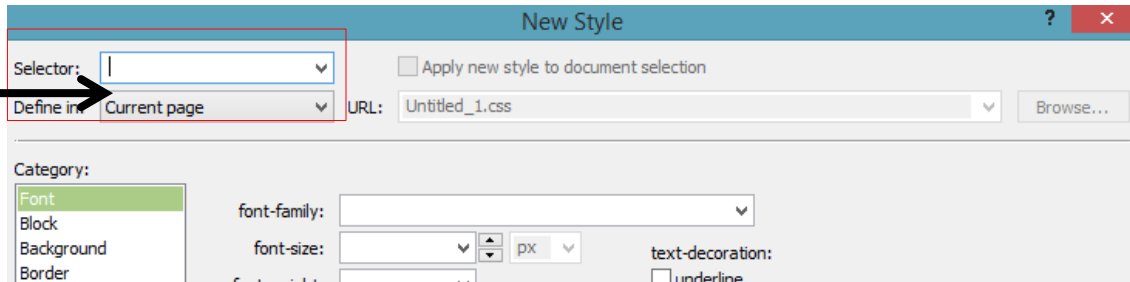
**Tip:** If you have been giving the task of creating a CSS then make sure you use the **Manage Styles Window**.

- 1) Create New CSS and then **Save**
- 2) Open the **Manage Styles** – using this will eliminate mistakes
- 3) Click on **New Style** and then **write the name of the tag (H1, H2 etc.)**

**Tip:** Write all colours in 6 hexadecimal digits e.g. #000000



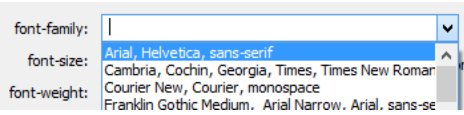
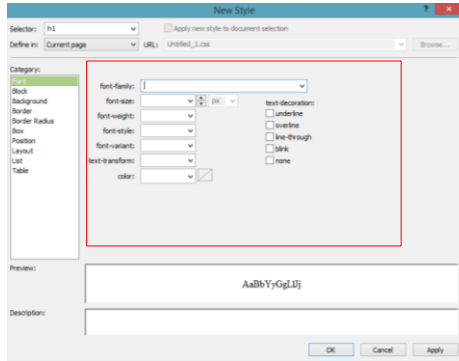
**Enter the CSS Tag here**



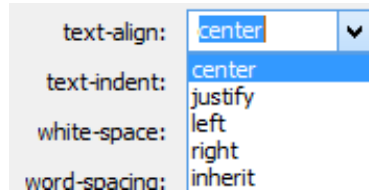
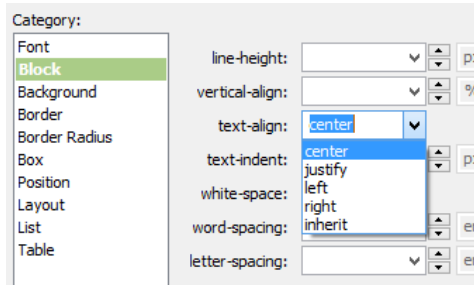
## Web Authoring

### CSS (Commonly Used Windows)

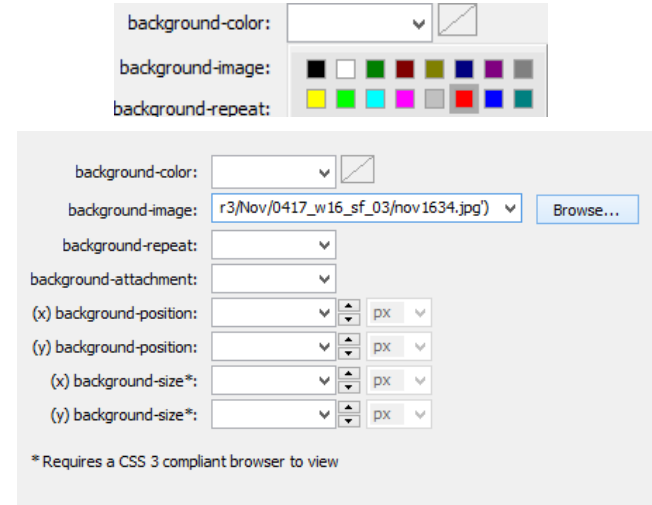
#### Font: Format Text



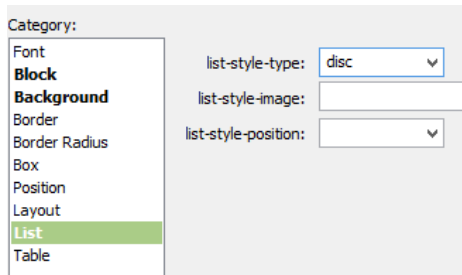
#### Block: Alignment



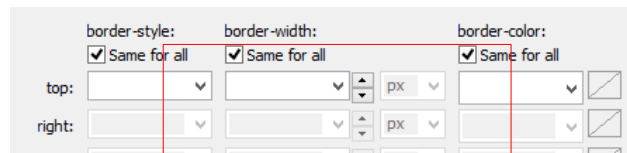
#### Background



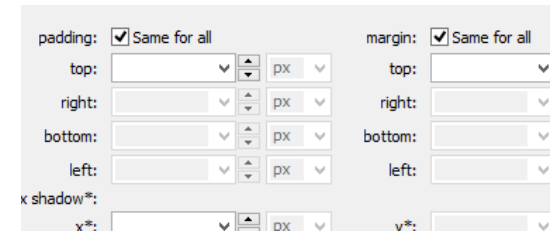
#### List: Bullet Style



#### Border: Internal/External Border



#### Box: Format Table



#### Position: Table Size



## Web Authoring

### Body Tag

**Body Tag:** Is used to set **properties for the webpage background**. You can either browse and **select an image for the background** or choose a **colour**. The **background repeat option** will allow you to choose how the background image will be laid out.

Selector:

Selector:   Apply new style to document selection

Define in:  URL:

Category:

- Font
- Block
- Background**
- Border
- Border Radius
- Box
- Position

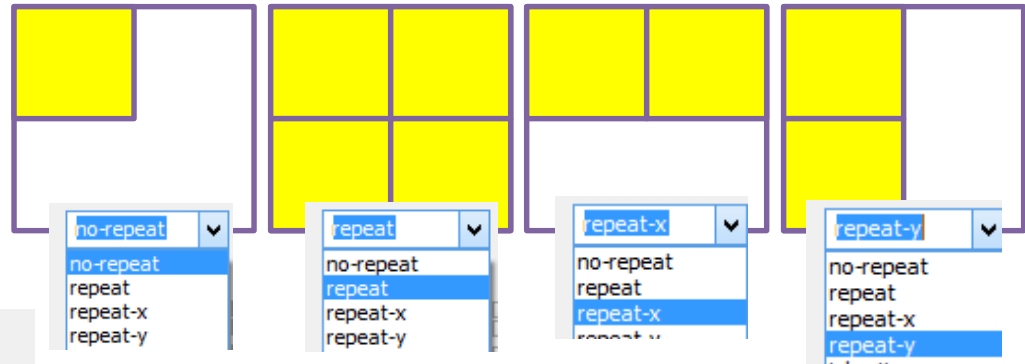
background-color:

background-image:

background-repeat:

background-attachment:

Click **Browse** to select your **background image**



Category:

**Font**

Category:

- Font**
- Block
- Background**
- Border
- Border Radius
- Box
- Position
- Layout

font-family:

font-size:  px

font-weight:

font-style:

font-variant:

text-decoration:

- underline
- overline
- line-through
- blink
- none

text-transform:

color:



color:

Selector:   Apply new style to

Define in:  URL:

Category:

- Font
- Block
- Background**

background-color:

background-image:



**Tip:** Make sure the **background colour** is not placed in the **font window**.

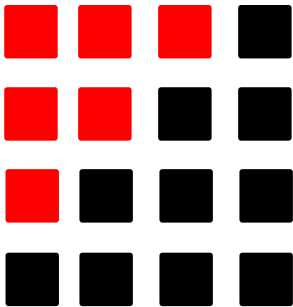
**Background**

## Web Authoring

### Hexadecimal Colours



The closer the number gets to **00** then the colour will become a **darker shade**.



	Red	Green	Blue	RGB
#	FF	FF	FF	White
#	FF	00	00	Full Red
#	00	FF	00	Full Green
#	00	00	FF	Full Blue
#	C0	00	00	$\frac{3}{4}$ ON (75%) Red
#	80	00	00	$\frac{1}{2}$ On (50%) Red
#	40	00	00	$\frac{1}{4}$ on (25%) (Darker Shade)
#	00	00	00	OFF (Black)

Make sure all colour settings are in 6 digits Hexadecimal e.g. #000000

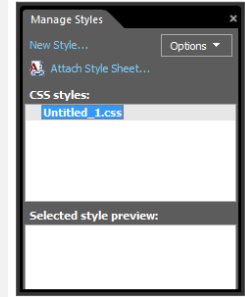
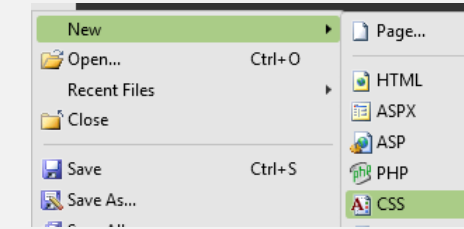
#000060 – (60 has been used in previous mark schemes when requested to set a colour as a dark shade)

## Web Authoring

### Creating and Applying CSS Text Style Sheet

TextCSS Style		
Body	Background	Yellow
h1	Font	Times, Times New Roman, Serif
	Alignment	center
	Size	18
	Colour	#FF0000
h2	Font	Browsers Default San-Serif Font
	Alignment	left
	Size	14
	Colour	#0000FF
LI	Font	Browsers Default Serif Font
	Size	16
UL	Colour	#FF0000
	List Style	Square
OL	Colour	#0000FF
	List Style	Numbered

#### 1) Create and save the CSS



```

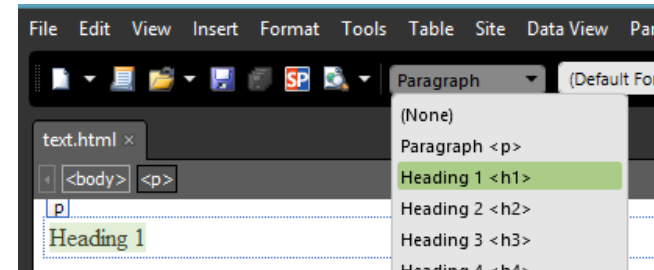
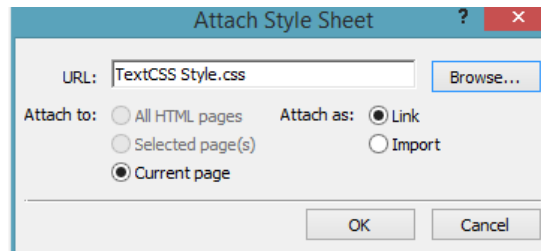
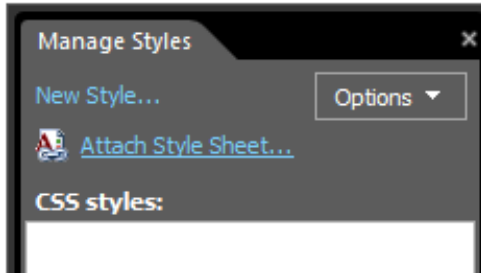
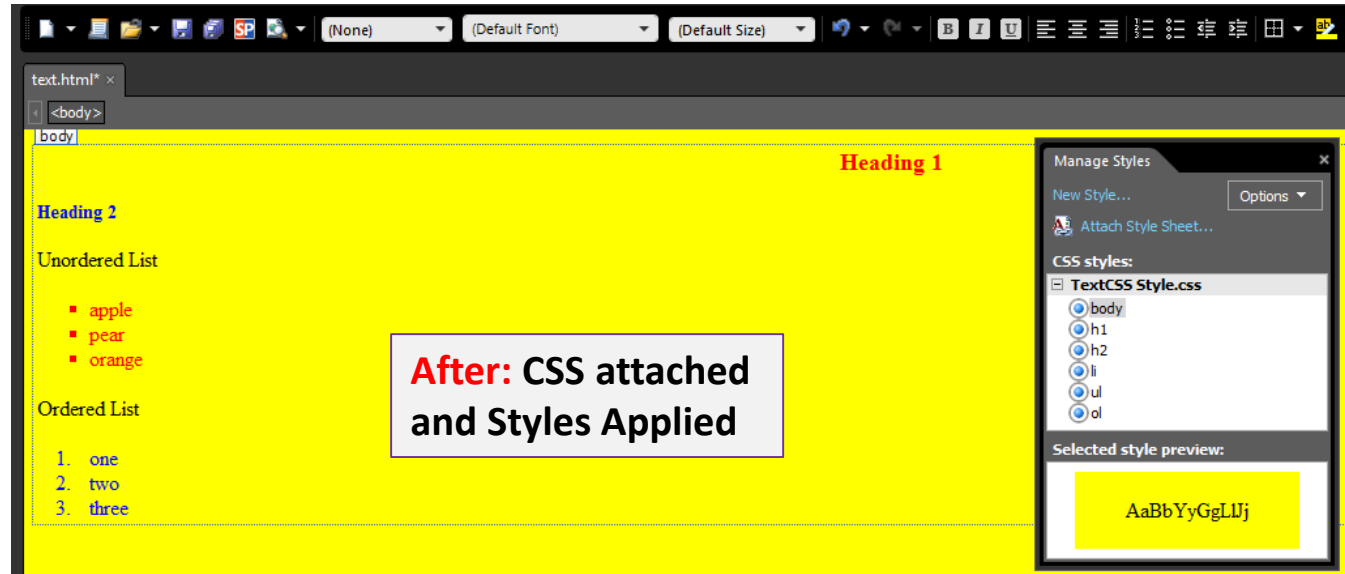
TextCSS Style.css x
1 body {
2     background-color: #FFFF00;
3 }
4 h1 {
5     font-family: Times, "Times New Roman", serif;
6     font-size: 18px;
7     color: #FF0000;
8     text-align: center;
9 }
10
11 h2 {
12     font-family: sans-serif;
13     font-size: 14px;
14     color: #0000FF;
15     text-align: left;
16 }
17
18 li {
19     font-family: serif;
20     font-size: 16px;
21 }
22
23 ul {
24     color: #FF0000;
25     list-style-type: square;
26 }
27 ol {
28     color: #0000FF;
29     list-style-type: decimal;
30 }
31
32 /* Yasar Ahmad*/
33
    
```

Enter a comment  
using /\* \_\_\_\_ \*/



## Web Authoring

- 1) Open text.html
- 2) Attach the TextCSS Style Sheet
- 3) Highlight the Text and apply the style



### HTML Code View

```
<h1>Heading 1</h1>  
<h2>Heading 2</h2>
```

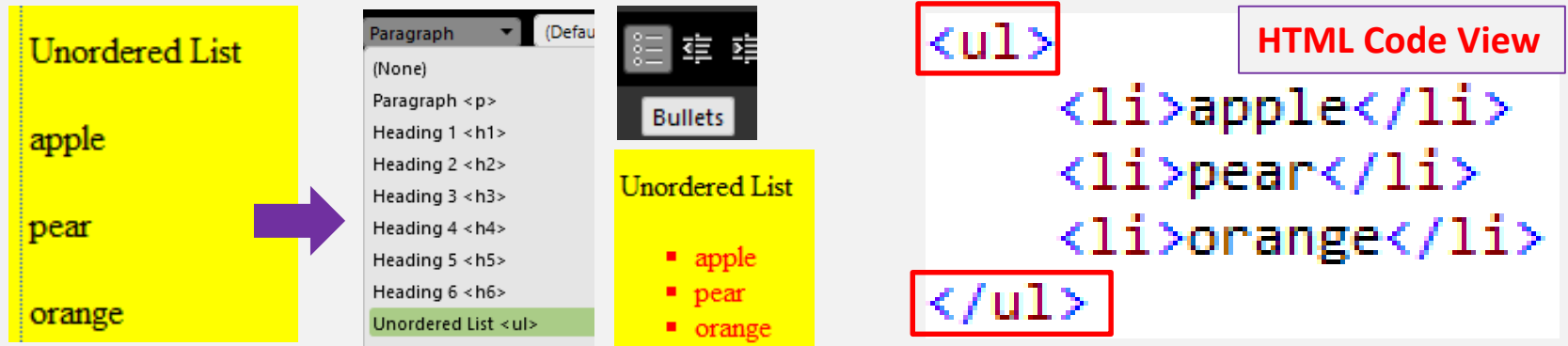
```
Heading 1  
Heading 2  
Unordered List  
apple  
pear  
orange  
Ordered List  
one  
two  
three
```

**Before:** No formatting as the style sheet and the styles have not been applied

## Web Authoring

### Applying List Styles

#### Unordered List - UL



Unordered List

apple  
pear  
orange

Paragraph (Default)  
(None)  
Paragraph <p>  
Heading 1 <h1>  
Heading 2 <h2>  
Heading 3 <h3>  
Heading 4 <h4>  
Heading 5 <h5>  
Heading 6 <h6>  
Unordered List <ul>

Bullets

Unordered List

- apple
- pear
- orange

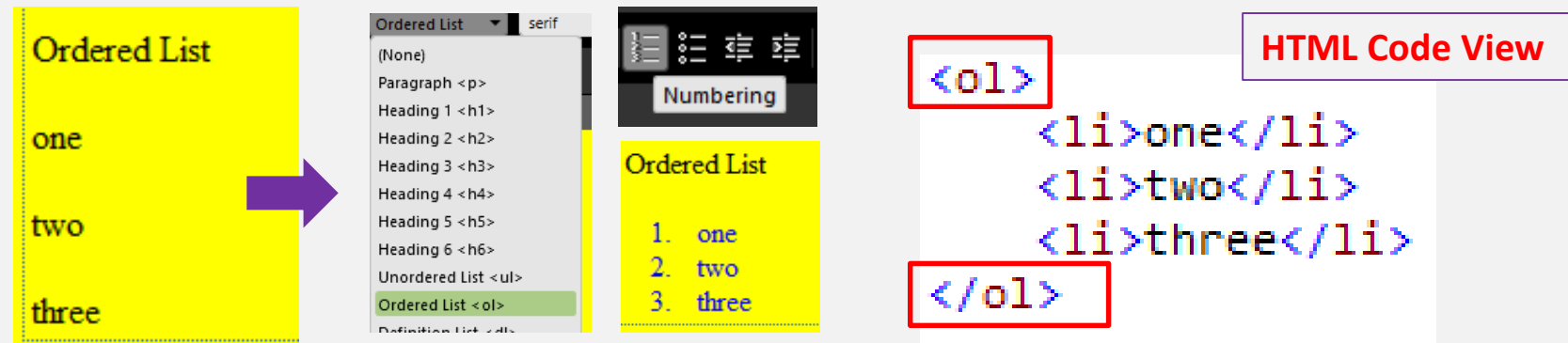
<ul>

HTML Code View

```
<li>apple</li>  
<li>pear</li>  
<li>orange</li>
```

</ul>

#### Ordered List – OL



Ordered List

one  
two  
three

Paragraph serif  
(None)  
Paragraph <p>  
Heading 1 <h1>  
Heading 2 <h2>  
Heading 3 <h3>  
Heading 4 <h4>  
Heading 5 <h5>  
Heading 6 <h6>  
Unordered List <ul>  
Ordered List <ol>  
Definition List <dl>

Numbering

Ordered List

- one
- two
- three

<ol>

HTML Code View

```
<li>one</li>  
<li>two</li>  
<li>three</li>
```

</ol>

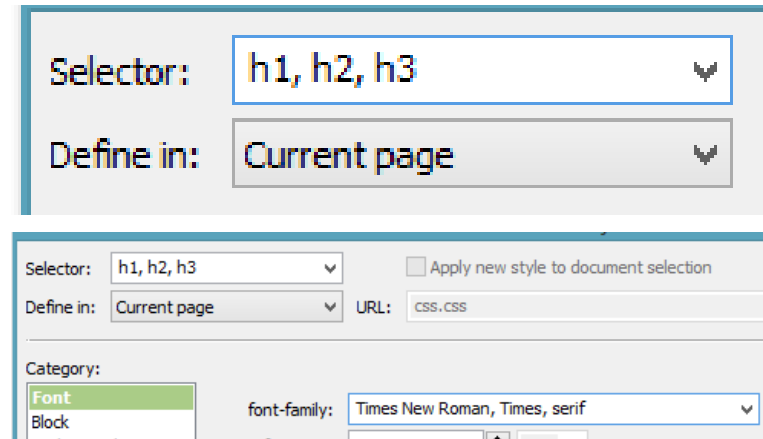
**OL/UL will pick up properties from a LI tag (Size, Font).  
Unique settings can be set for OL/UL tags like disc styles.**

## Web Authoring

### Using the most Efficient Syntax

#### TextCSS2 Style

H1, H2, H3	Font	Times New Roman, Times, serif
h1	Alignment	left
	Size	14
	Colour	#FF0000
H2	Alignment	center
	Size	16
	Colour	#00FF00
H3	Alignment	right
	Size	18
	Colour	#0000FF



```

CSS.CSS* x
1 h1, h2, h3 {
2   font-family: "Times New Roman", Times, serif;
3 }
4 h1 {
5   font-size: 14px;
6   text-align: left;
7   color: #FF0000;
8 }
9 h2 {
10  font-size: 16px;
11  text-align: center;
12  color: #00FF00;
13 }
14 h3 {
15  font-size: 18px;
16  text-align: right;
17  color: #0000FF;
18 }
19
    
```

**Separate tags created for h1, h2 and h3 as they have different attributes for size, alignment and colour**

**Most efficient way of setting the same font style for h1, h2 and h3.**

## Web Authoring

### Correcting CSS for Text Styles

#### Incorrect CSS

```
1 h1 {  
2   font-family: Arial, "Time New Roman", sans-serif;  
3   font-size: 24px;  
4   font-style: italic  
5   fontweight: bold;  
6   color: redcolour  
7   text-align: centre;  
8 }  
9
```

#### Correct CSS

```
1 h1 {  
2   font-family: Arial, Helvetica, sans-serif;  
3   font-size: 24px;  
4   font-style: italic;  
5   font-weight: bold;  
6   color: #FF0000;  
7   text-align: center;  
8 }  
9
```

**Tip:** If you are asked to **correct a CSS** then you could either **re-write it completely** or **edit the existing CSS** and **correct the errors**

#### Stylesheet1

- **Font:** Arial, Helvetica or default sans-serif font
- **Font Size:** 24px
- Italic, Bold, Red
- Center Aligned.

#### Corrected Mistakes

- Times New Roman removed
- Semi Colons (;) in correct place at the end of each part of the code.
- Font-Weight (missing dash)
- Colour now in correct format.
- } To close the CSS Tag

## Web Authoring

### Correcting CSS for Text Styles

Open the file j1531style2.css

This stylesheet contains errors. It should define the following styles:

(All colour codes are in hexadecimal).

body	background image	j1531bg.jpg	#8B0000
h1	Colour: Font:	Red 8B, Green 0, Blue 0 Helvetica, or if not available Arial, or if not available the browser's default sans-serif font Italicised 30 pixels high Aligned centre	#191970
h2	Colour: Font:	Blue 70, Red 19, Green 19 Helvetica, or if not available Arial, or if not available the browser's default sans-serif font 20 pixels high Aligned centre	#000080
h3	Colour: Font:	Green 0, Blue 80, Red 0 The browser's default serif font 16 pixels high Aligned left	
table	No visible table border or gridlines.		

Correct and complete this stylesheet. All colour codes must be in 6 digit hexadecimal form. The stylesheet must contain no html tags.

```
st1234.css x
1 body {
2   background-image: url('J1531bg.jpg');
3 }
4 h1 {
5   color: #8B0000;
6   font-family: Helvetica, Arial, sans-serif;
7   font-style: italic;
8   font-size: 30px;
9   text-align: center;
10 }
11 h2 {
12  color: #191970;
13  font-family: Helvetica, Arial, sans-serif;
14  font-size: 20px;
15  text-align: center;
16 }
17 h3 {
18  font-family: serif;
19  color: #000080;
20  font-size: 16px;
21  text-align: left;
22 }
23 table, td {
24  border-width: 0px;
25 }
26
27 /*Yasar Ahmad, 5678, 1234*/
```

If you are editing the CSS then put the brackets **{Start & End }** in the correct place for each tag.

Then use the Manage Styles Window to enter correct CSS and **delete the old (useless) code.**

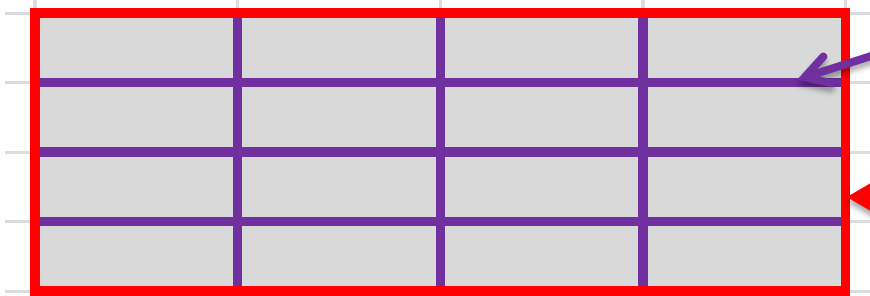
### Mistakes:

- No brackets to open and close CSS Tags
- No semi-colons to separate parts of the CSS
- Colours in wrong order
- Spelling mistakes
- Unnecessary Text

```
1 body   background image   J1531bg.JPG
2 h1 Colour:   Red 8B, Green 0, Blue 0
3   Font:   Helvetica, or if not available Arial, if not available any sans-serif font
4         Italicised
5         30 pixels high
6         Aligned centre
7 h2 Colour:   Blue 70, Red 19, Green 19
8   Font:   Helvetica, or if not available Arial, if not available any sans-serif font
9         20 pixels high
10        Aligned centre
11 h3 Colour:   Green 0, Blue 80, Red 0
12   Font:   The browser's default serif font
13         16 pixels high
14        Aligned left
15
16 table           No visible table border or gridlines.
17
```

## Web Authoring

### CSS for Tables




**TD: Internal Border** (Style, Size, Colour)

**Table: External Border** (Style, Size, Colour)  
Table Colour, Padding, Text Alignment,  
Table size, Collapse Border etc

**Tip: If you have set internal borders for a table then create the additional TD Tag.**

Set the stylesheet so that each table has:

- a yellow background colour
- a width of 80% of the window
- navy blue solid borders
- collapsed borders
- external borders of 4 pixels
- internal gridlines of 2 pixels
- cell padding to the top and bottom of 10 pixels
- cell padding to the left and right of 20 pixels
- text centre aligned in all cells.

Both TD/Table

**TD: Internal Border**

- Solid, 2 Px, Navy Blue (80)

**Table: External Border**

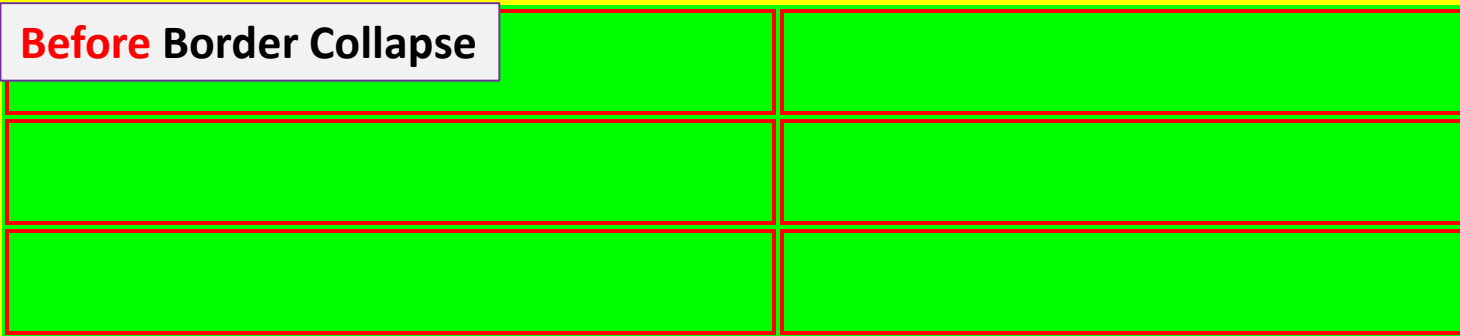
- Solid, 4 Pixels, Navy Blue (80)
- Yellow Background Colour
- 80% Width of the window
- Cell Padding (Top & Bottom 10Px), (Left & Right 20Px)
- Text Align Centre
- Collapse Border

Some tags from **table** would also work in **TD** like **text alignment** or **cell padding**.

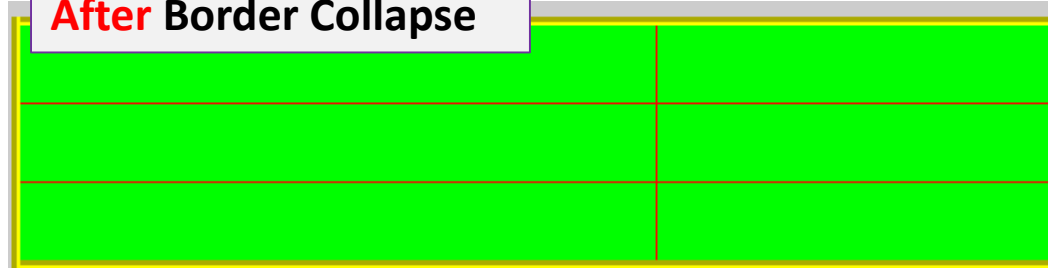
## Web Authoring

### Border Collapse

**Before** Border Collapse



**After** Border Collapse



Selector:   Apply new st

Define in:  URL:

Category:

- Font
- Block
- Background
- Border
- Border Radius
- Box
- Position
- Layout
- List
- Table**

table-layout:   
border-collapse:   
border-spacing:   
empty-cells:   
caption-side:

table-layout:   
border-collapse:   
border-spacing:   
empty-cells:

- collapse
- separate
- inherit

**Tip:** Border Collapse will make the border into one as you can see in the example.

You can preview the difference in the browser or live view.

## Web Authoring

### Using the most Efficient Syntax

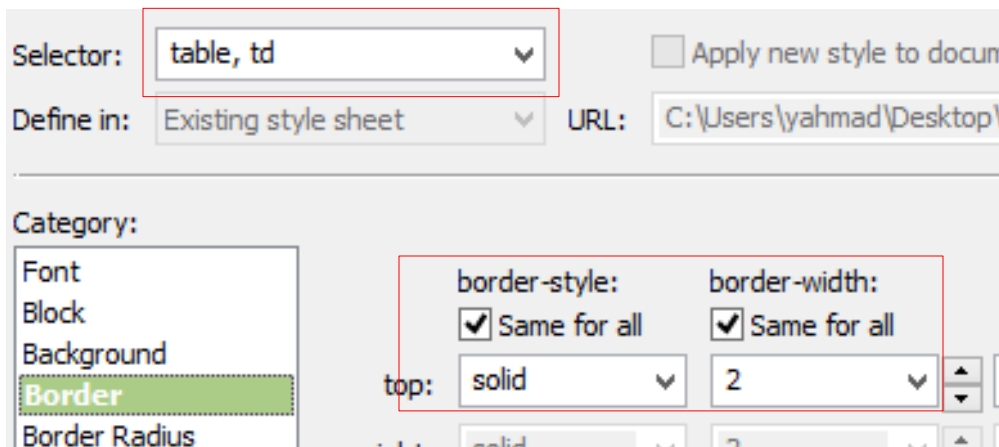
#### TextCSS2 Style

Borders	Solid, 2 Pixels	
Table	External Border	Red
	Background Colour	Yellow
	Table Size	80% Width of the window
	Borders	All Collapsed
TD	Internal Border	Black

**Most efficient way of setting the same border style and border width for both internal and external gridlines.**

```
1 table, td {
2     border-style: solid;
3     border-width: 2px;
4 }
5
6 table {
7     border-color: #FF0000;
8     background-color: #FFFF00;
9     width: 80%;
10    border-collapse: collapse;
11 }
12
13 td {
14     border-color: #000000;
15 }
16
```

**Table and TD grouped together**



Selector:   Apply new style to document

Define in: Existing style sheet  URL:

Category:

- Font
- Block
- Background
- Border**
- Border Radius

border-style:  Same for all

border-width:  Same for all

**Separate tags created for table and td for different attributes.**

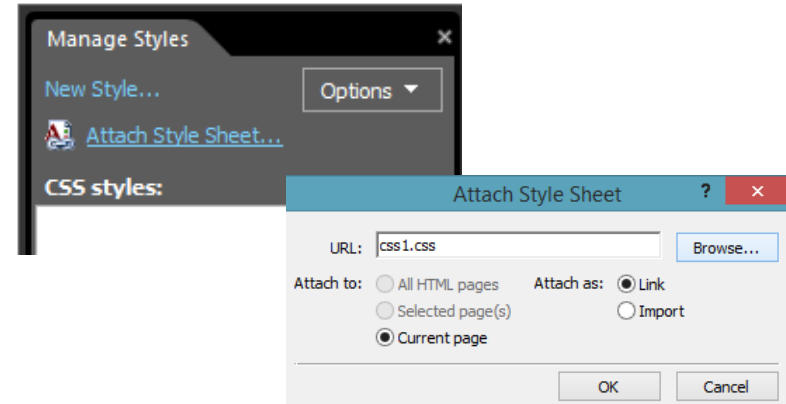


## Web Authoring

### Hierarchy of multiple attached stylesheets

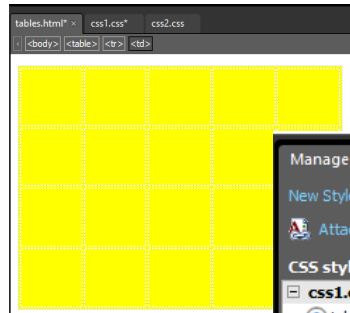
#### Attaching Style Sheet

1. Open the **Manage Styles Window**
2. Click on the **Attach Style Sheet Icon**
3. Click on the **browse** button and select stylesheet.
4. Click **Ok** to **Attach Style Sheet**.



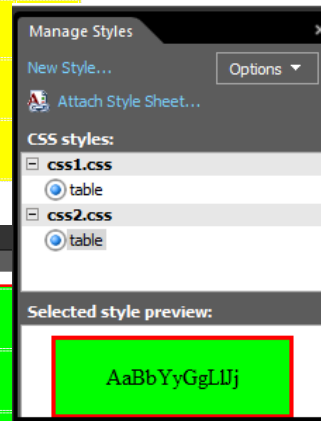
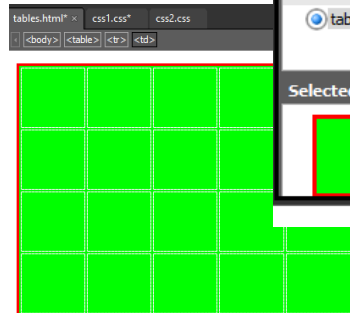
#### CSS1 Attached

```
table {  
  background-color: #FFFF00;  
  width: 400px;  
  height: 300px;  
}
```



#### CSS2 Also Attached

```
table {  
  border: 3px solid #FF0000;  
  background-color: #00FF00;  
}
```



#### Hierarchy of multiple attached stylesheets

Adding **additional stylesheets** will **over rule elements from previously attached stylesheets**.

#### Changes:

- Table Background Colour
- External Border

#### Same

- Table Size (W – 400, H – 300)

## Web Authoring

### Creating a Table

This web page must work in all browsers and will have a table structure as shown below. Each table cell is identified with a letter and all dimensions are in pixels:

A 736 × 172			
B 184 × 140	C 184 × 140	D 184 × 140	E 184 × 140
F 184 × 140	G 184 × 140	H 184 × 140	I 184 × 140
J 736 × 140			

4  
rows

4 columns

### Creating Tables

- 1) Table >> Insert Table
- 2) Work out the number of rows and columns.
- 3) Specify the **width of the table**

Insert Table ?

Size

Rows: 4 Columns: 4

Layout

Alignment: Default  Specify width:

Float: Default 736  In pixels  In percent

```
table.html* x
<body> <table>
table
```

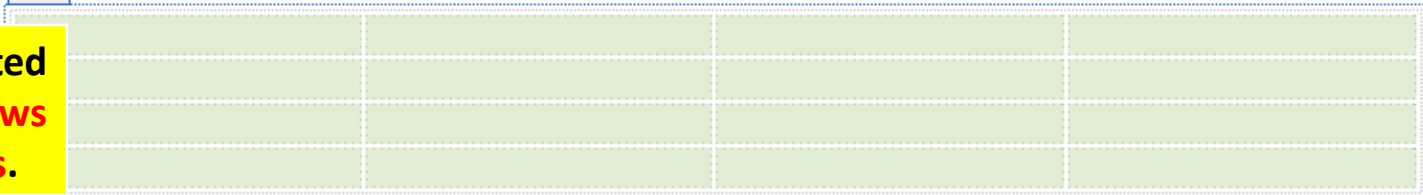
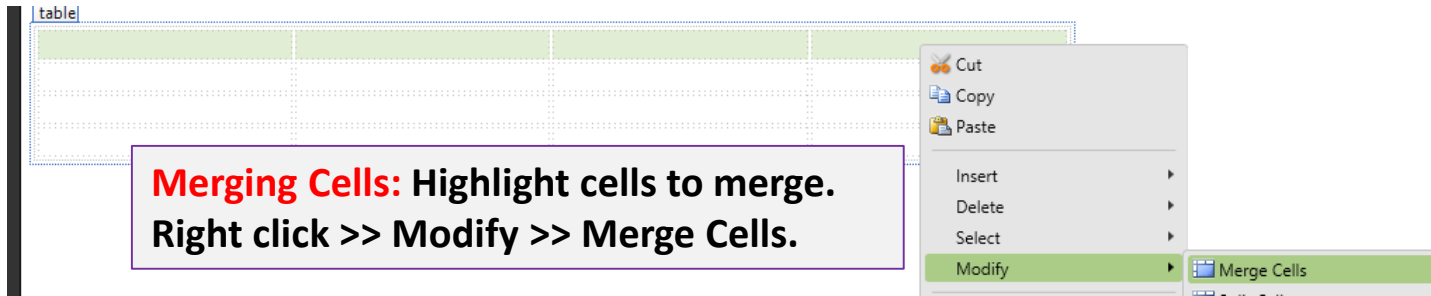


Table created with 4 rows and columns.

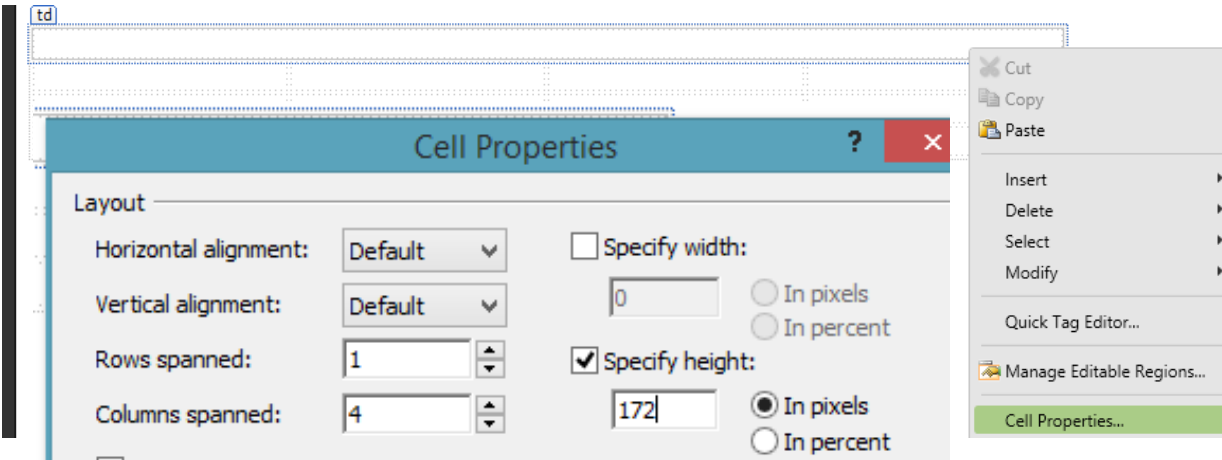
## Web Authoring

### Setting Table Size



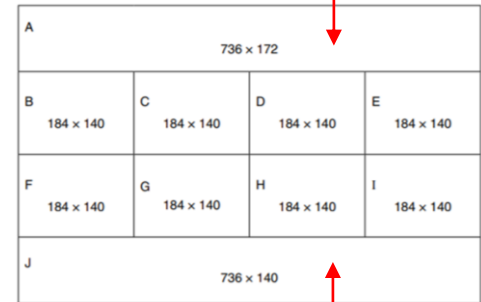
**Merging Cells:** Highlight cells to merge.  
Right click >> Modify >> Merge Cells.

Row Merged



**Setting Cell Size:** Highlight cells >> Right Click >> Enter Dimensions.

Width (W) and Height (H) can also be set as a %

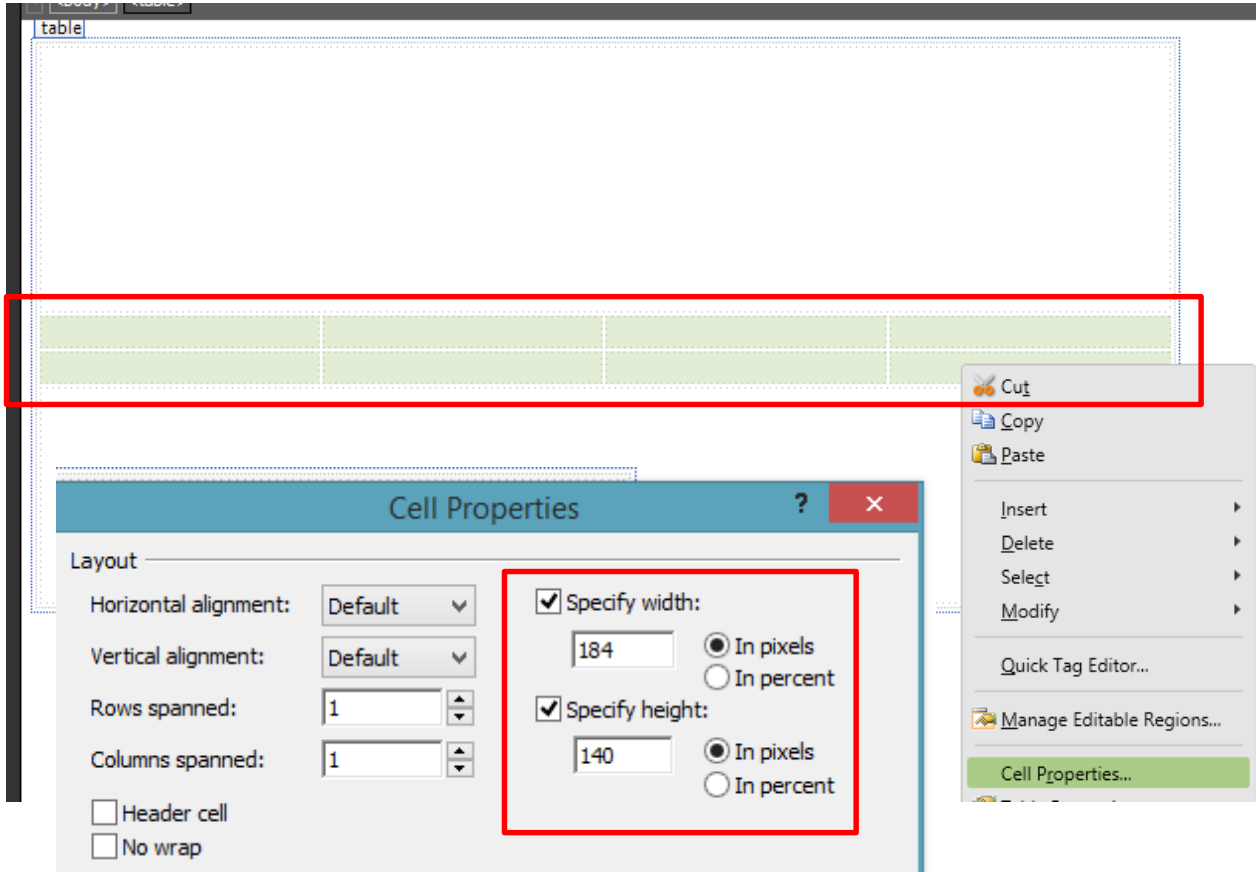


A 736 x 172			
B 184 x 140	C 184 x 140	D 184 x 140	E 184 x 140
F 184 x 140	G 184 x 140	H 184 x 140	I 184 x 140
J 736 x 140			

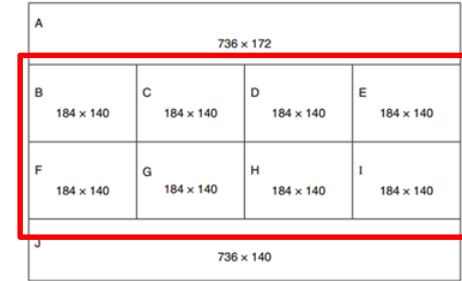
Row Merged

## Web Authoring

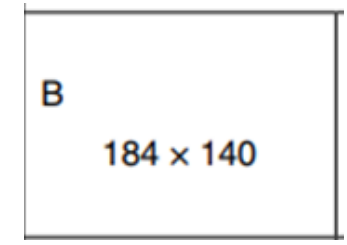
### Creating a Table



The screenshot shows the Microsoft Expression Web interface. A table is being created, with a red box highlighting the table structure. Below the table, the 'Cell Properties' dialog box is open, with a red box highlighting the 'Specify width' and 'Specify height' options, which are set to 184 and 140 respectively.



736 x 172			
A			
B 184 x 140	C 184 x 140	D 184 x 140	E 184 x 140
F 184 x 140	G 184 x 140	H 184 x 140	I 184 x 140
736 x 140			



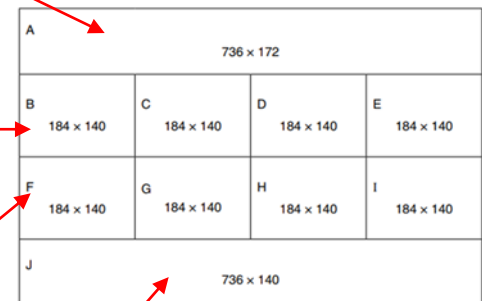
**You can highlight multiple cells and set the dimensions at the same time**

**Setting Cell Size:** Highlight cells >> Right Click >> Enter Dimensions.

## Web Authoring

### Creating a Table

```
<table style="width: 736px">
  <tr>
    <td colspan="4" style="height: 172px">&nbsp;</td>
  </tr>
  <tr>
    <td style="width: 184px; height: 140px">&nbsp;</td>
    <td style="width: 184px; height: 140px">&nbsp;</td>
    <td style="width: 184px; height: 140px">&nbsp;</td>
    <td style="width: 184px; height: 140px">&nbsp;</td>
  </tr>
  <tr>
    <td style="width: 184px; height: 140px">&nbsp;</td>
    <td style="width: 184px; height: 140px">&nbsp;</td>
    <td style="width: 184px; height: 140px">&nbsp;</td>
    <td style="width: 184px; height: 140px">&nbsp;</td>
  </tr>
  <tr>
    <td colspan="4" style="height: 140px">&nbsp;</td>
  </tr>
</table>
```



A 736 x 172			
B 184 x 140	C 184 x 140	D 184 x 140	E 184 x 140
F 184 x 140	G 184 x 140	H 184 x 140	I 184 x 140
J 736 x 140			

**Tr** – Table Row  
**TD** – Table Data (Each Cell)

## Web Authoring

### Use of Embedded CSS in HTML

Nov 2015

The table will be centre aligned within the browser.

Create a web page called n15\_3\_sponsor.htm

This web page must work in all browsers and will have a table structure as shown below.

Table borders and gridlines must be visible.

The table will be centre aligned within the browser.

Each table cell is identified with a letter and all dimensions are in pixels.

A 620 x 190	
B 310 x 235	C 310 x 235
D 310 x 80	E 310 x 80
F 310 x 235	G 310 x 235
H 310 x 80	J 310 x 80
K 620 x 160	

The letters shown in the table must **not** appear on your final web page.

If the **table margins (Right and left)** are both set to auto then the table will be **centre aligned**.

```
margin-left:auto; margin-right:auto|" >
```

```
<table style="width: 736px; margin-left:auto; margin-right:auto|" >  
  <tr>  
    <td colspan="4" style="height: 172px">&nbsp;</td>  
  </tr>  
  <tr>  
    <td style="width: 184px; height: 140px">&nbsp;</td>  
    <td style="width: 184px; height: 140px">&nbsp;</td>  
    <td style="width: 184px; height: 140px">&nbsp;</td>  
    <td style="width: 184px; height: 140px">&nbsp;</td>  
  </tr>  
  <tr>  
    <td style="width: 184px; height: 140px">&nbsp;</td>  
    <td style="width: 184px; height: 140px">&nbsp;</td>  
    <td style="width: 184px; height: 140px">&nbsp;</td>  
    <td style="width: 184px; height: 140px">&nbsp;</td>  
  </tr>  
  <tr>  
    <td colspan="4" style="height: 140px">&nbsp;</td>  
  </tr>  
</table>
```

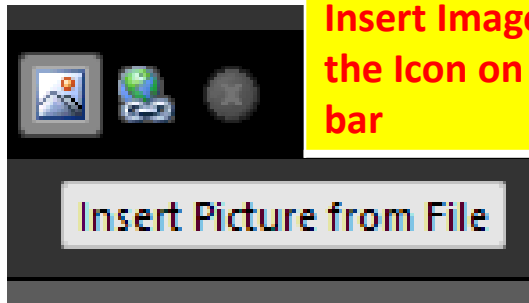
## Web Authoring

### Inserting Content (Text and Images) into a Table

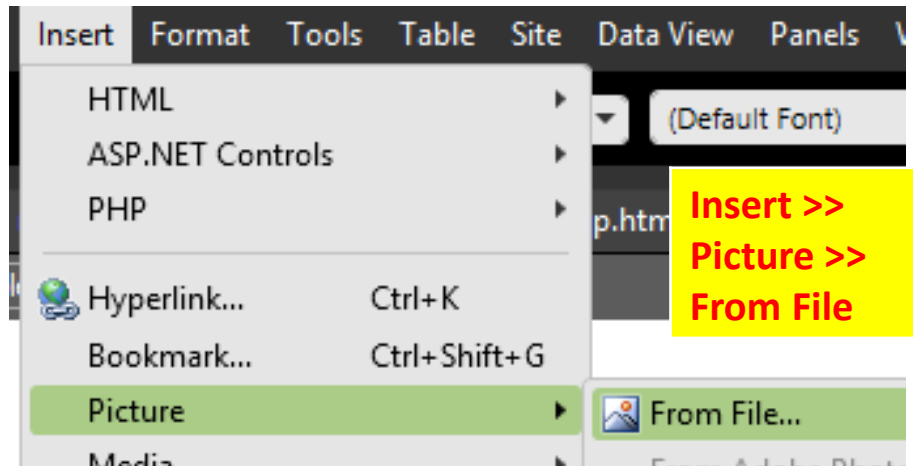
<b>Hothouse Design can provide your stationery and ICT needs, with a first rate service and high quality products.</b>	
<p>We offer a range of products including:</p> <ul style="list-style-type: none"><li>• stationery</li><li>• computer hardware</li><li>• computer software</li><li>• computer consumables</li></ul> <p>and much more.</p>	
<b>You can contact us in many ways.</b>	
<p>Through our website on-line - use our order form. By post - order our catalogue and complete the order form. By phone or fax - all contact details on this website. You can order our catalogue for a full listing of our services.</p>	

**Text** can be entered or copied and pasted in from external sources.

To insert an **image** click on the table cell (**TD**) and then click on:



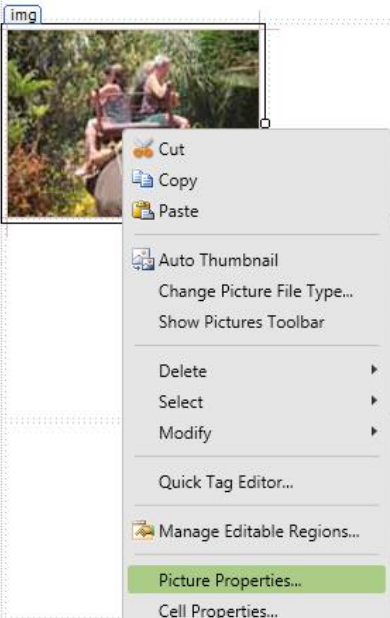
**Insert Image using the icon on the tool bar**



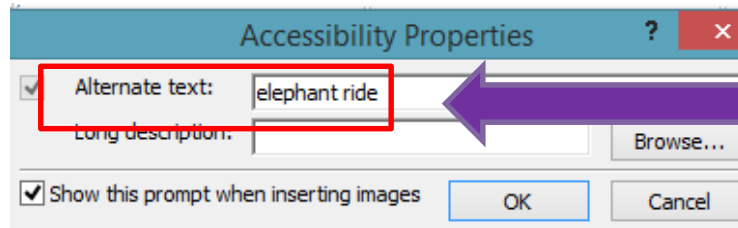
**Insert >> Picture >> From File**

## Web Authoring

### Alternative Text

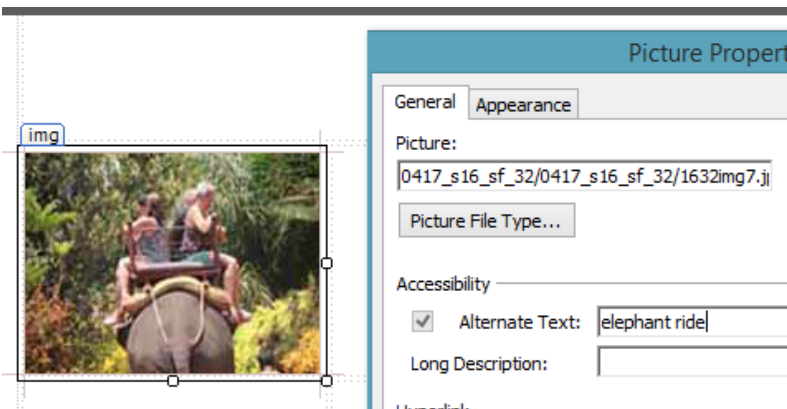


**Alternative Text** can be added when **importing an image**. The **alternative text will show if the image does not load up**. The **alternative text can also be typed into the picture properties panel** shown below.



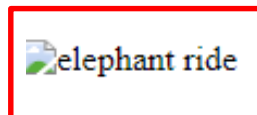
**Alternative text can be added when inserting the image.**

```
img alt="elephant ride" src="0417_s16_sf_32/0417_s16_sf_32/1632img77.jpg" /></td>
```



```
<img alt="elephant ride"
```

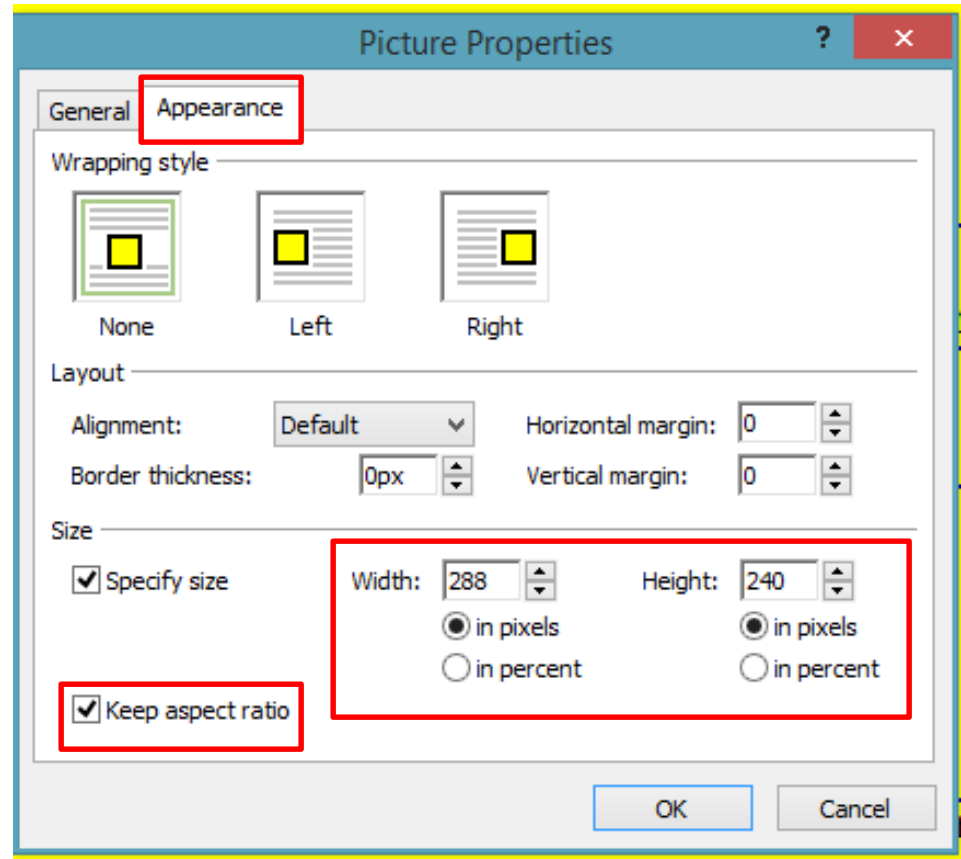
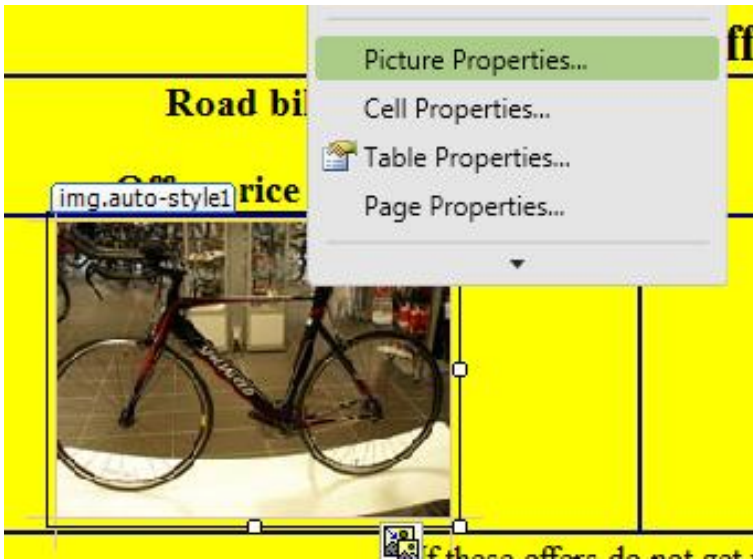
**Alternative text is shown when the image can not be loaded.**





## Web Authoring

### Resize an Image



To **resize an image** you have to **select the image** and then **right click your mouse**. Click on **Picture Properties** and then select **Appearance** in the panel. Enter the **required dimensions**.

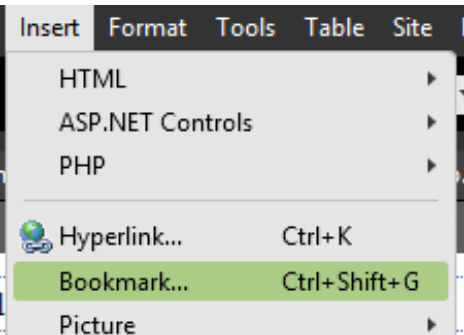
```
<a href="roadbike.htm" target="_blank">  
Hothouse Design</a></p>
```

## Web Authoring

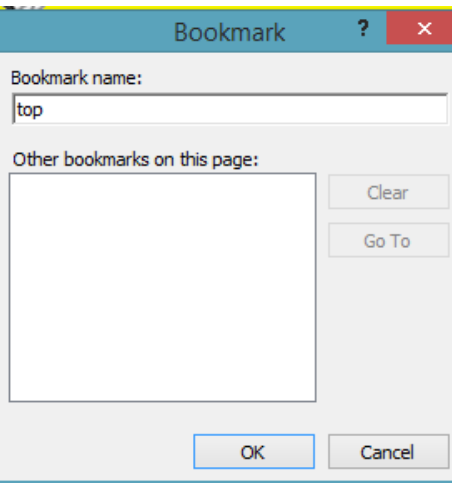
### Anchor (Bookmark)

```
</head>  
<body>  
|  
<n>Yasar Ahmad. 5678. 1234</n>
```

1) Click **after body** to be at the top of the page

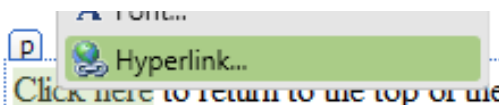


2) Click on Design View and then click on **Insert >> Bookmark**



3. Enter some text for the bookmark name (e.g. **top**)

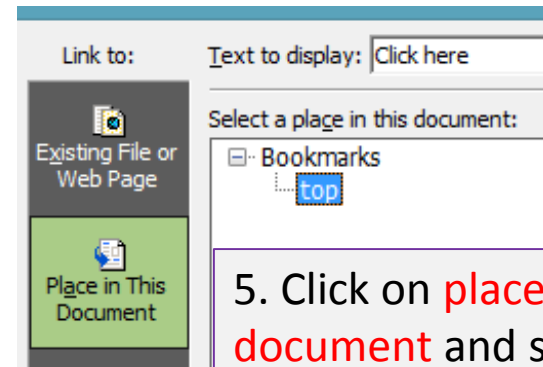
4. Highlight the text and right click and select hyperlink.



An anchor will let you link to a specific part of a page.

For Example you can create an **Named anchor** at the **top of the page**.

You then create a **link to return to the top** of the page by referring to the Named anchor. **#Top**



5. Click on **place in this document** and select the bookmark (**top**)

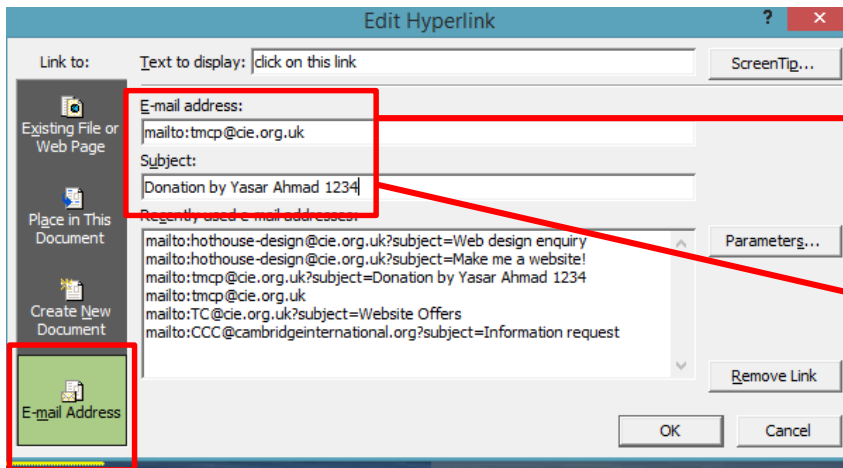
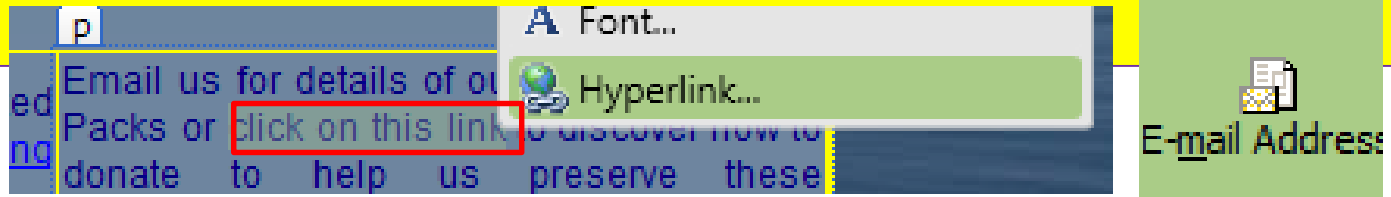
## Web Authoring

### Email Link

#### Email Link with a subject Line

**mailto:**tmcp@cie.org.uk?**subject**=Donation by Yasar Ahmad 5678

Highlight Text/Image >> Right Click and **Select Hyperlink** >> Click on E-Mail Address



E-mail address:

mailto:tmcp@cie.org.uk

Subject:

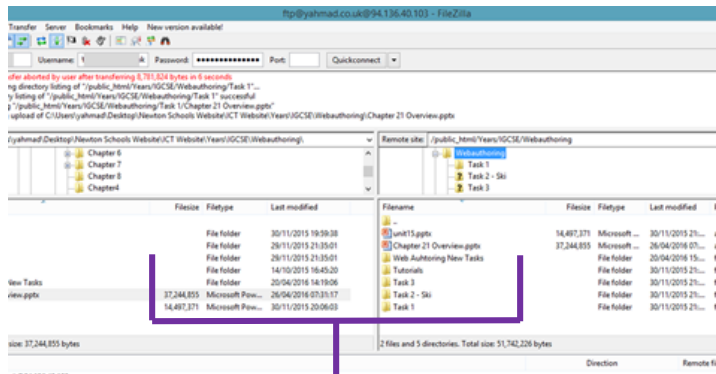
Donation by Yasar Ahmad 1234

```
<a href="mailto:tmcp@cie.org.uk?subject=Donation by Yasar Ahmad 1234">click on this link</a>
```

## Web Authoring

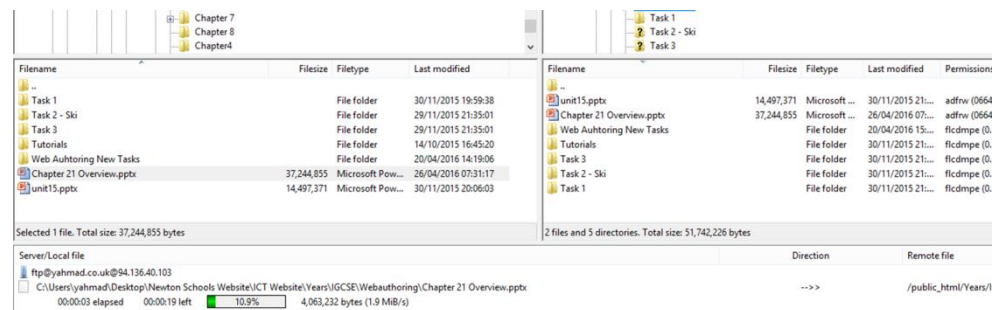
### Publish a Website

1. To upload a website you need to **purchase a domain name** ([www.yahmad.co.uk](http://www.yahmad.co.uk)) and hosting.
2. The **hosting provider will give you user login details** so that you are able to **upload your website into their hosting space**.
3. To be able to **upload the your website you need FTP (File Transfer Protocol) application**. Once you have **logged in you will see the files on your computer on one side and the hosted files on the other side**.
4. You need to ensure that files are kept in **appropriate web folders** and that **uploaded files mirror how you have your files saved on a computer**.



Files/folders are organised in exactly the same way.

### Computer Files



### Hosted Files

Files can be uploaded by dragging them from your computer to the hosting space.

## Web Authoring

### Test a Website

#### Why Test your Web Page?

- To ensure all components of the webpage are working correctly before they are published online.

**Suitable Tests**  
**Choose Suitable Testing Criteria**

**Alpha/In-House Testing:** A in-house team is tasked with finding errors with the website. They could focus on the html/CSS codes. **The developers are not involved in this process.**

#### Functional Testing

- Is hyperlink from correct text/image?
- Do hyperlinks to anchors within the page work?
- Do hyperlinks to other pages in this site work?
- Do hyperlinks to email open the editor/software?
- Do hyperlinks to email have the correct address/subject line?
- Do all external hyperlinks to existing URLs work?

#### Create a Test Table

Test	How	Expected	Actual	Action Taken
Checking Hyperlinks	Click on each link in the browser	All links to go to the correct page.	All links work as expected.	No action required.



## Web Authoring

### Test a Website

#### User Testing?

- Feedback will be gathered from a variety of different users who will test the website and give their feedback.

#### Factors that must be considered when designing an effective test plan

- The purpose of the website
- The target audience
- Corporate house styles
- Describe each item that needs to be tested
- Identify inputs (data to be entered)
- Identify expected outcomes

User Name:	
What is the purpose of the website?	
Is the content easy to understand?	
What are the positive and negative features of the website?	Positives: • • Negatives: • •
Is it easy to use the website and navigate from page to page.	
What could be improved?	

**A User form could be created so that users testing the website and write their feedback.**